

No.:25/12/2017-CPCSEA

Government of India

Ministry of Fisheries, Animal Husbandry and Dairying
 Department of Animal Husbandry and Dairying
 O/o Committee for Control and Supervision of Experiments on Animals

Date: 12/Dec/2023

To ,

Mrs. Hemlata Kasabe, Chairperson, IAEC,
 Invitox R and D Institute Pune,
 227, Pandavnagar, SRP Road, Wadachi wadi, Pune-411060
 E-mail: invitoxpune@gmail.com
 Mobile: 9284746520

Subject: Registration of Establishment with CCSEA / Constitution of Institutional Animals Ethics Committee (IAEC) - regarding.

Madam,

This is with reference to your application on the above mentioned subject. The animal house facility of your establishment has been registered with CCSEA for the purpose of “**Research for Education purpose and Research for Commercial Purpose on small animals**”.

2. The Registration number of the animal house facility of your establishment is **2273/PO/ReRc/S/23/CCSEA and the registration is valid up to five years from the date of issue of this letter**. Henceforth, the above registration number may be quoted in all your future correspondence with this office.
3. No in-house breeding shall undertaken by the establishment without prior permission from CCSEA.
4. Animal should be procured only from those establishments which are registered with CCSEA for breeding for the purpose of trade for that particular species.
5. Further, the biodata and consent letters of 5 IAEC members submitted by you are as per rule. Therefore, CCSEA has accepted the following members recommended by your establishment:

Name of the IAEC Members	Designation in IAEC
1) Mrs. Hemlata Kasabe	Chairperson
2) Ms. Grishma Kiran Patil	Scientist Incharge of Animal House Facility (Member Secretary)
3) Dr. Yogeshkumar Murkunde	Veterinarian
4) Dr. Amit Kasabe	Scientist from different biological discipline
5) Dr. Dheeraj Arun Shinde	Biological Scientist
6) Mr. Vipul Dhasade	Scientist from different biological discipline

7. You are requested to convene the meeting of the constituted IAEC within 30 days and upload the said minutes through website of CCSEA.
8. In addition, it is to inform that the decision should be taken only by the approved members of the IAEC and the attendance sheet of the minutes of IAEC meeting shall be signed by the approved member along with date. The minimum quorum of six (6) member is required for holding valid IAEC meeting. The Main Nominee, Scientist from outside the Institute and Socially Aware Nominee must be present in such meetings. Link Nominee can attend in case main nominee conveys his unavailability in writing to the chairman IAEC. However, the Link Nominee should be invited once a year to update him/ her about the activities of the IAEC. Any decision taken in the meetings of IAEC without quorum shall be considered invalid.
9. The IAEC should be reconstituted at the time of renewal of registration as per CCSEA guidelines.
10. Before commencing research and experiments on any large animal species, it is required for the establishment to get registered with CCSEA for housing the respective species and also get the protocol approved from CCSEA through its web portal.
11. Further, it is to inform you that the inspection report of the animal house facility of your establishment has been submitted by Dr. Arulmozhi S. , Nominee of CCSEA and he has suggested for registration with waste disposal agency. Therefore, you are required to comply with the afore-mentioned suggestion at the earliest

Yours sincerely,

(Dr. S. K. Dutta)

Member Secretary (CCSEA)

Copy for necessary action to: Nominees of CCSEA.

The Main Nominee is requested to ensure conduct of the IAEC meetings as stipulated in the SOP, check the compliance mentioned at para 11 above and submit the Annual Inspection Report of the Animal House Facility regularly through the website of CCSEA.